

Frequently Asked Questions (FAQs) for AALP Applicants

Here is a ready reference to help you navigate the application process smoothly.

1. Q: I am a Chartered Accountant (CA). How should I fill out the educational qualifications section of the application form?

A: If you are a CA professional, please follow these specific instructions for the 'Education' section:

- **Degree Type:** Select "Others (PG)" and mention "CA" in the text field.
- **Institute Name:** Enter the name of the institute from which you received your degree.
- **Specialization:** Mention "CA".
- **Start and End Year:** Fill in your respective start and end years (e.g., 2019-2023).
- **CGPA/Marks:** Provide your final marks for each level of the CA qualification.
- **Semester Marks:** Since the CA program is not based on a semester system, please enter '0' for all semester fields (Semester 1 to 4).
- **Certificate Upload:** In the "Upload Final Master's Certificate" field, please upload your final CA marksheet.

2. Q: My degree provides yearly marks, not semester-wise grades. How should I enter this information?

A: If your marksheets are issued annually, please convert your yearly marks into an equivalent semester-wise format to the best of your ability. If certain fields cannot be filled after conversion, you may enter '0'. After you have completed and submitted your application, please send your application number to support.aalp@adani.com for verification.

3. Q: My academic program has a different number of semesters than the options provided in the form (e.g., 10 semesters or a non-standard duration). What should I do?

A: In the dropdown menu for degree structure, please select the 'Others' option. This will allow you to fill in the number of semesters corresponding to your degree. Please note that not all semester fields are mandatory, so you can proceed by filling in only the ones that apply to your program.

4. Q: I am unable to proceed with my application and am stuck on one of the pages. How can I resolve this?

A: This issue is often caused by a file permission error with the document you have uploaded. As a workaround, please take a screenshot of the document or convert the file to an image format (such as JPEG or JPG) and re-upload it. This should resolve the problem and allow you to proceed.

5. Q: I completed my studies in a country outside of India. How should I fill in the state and city details?

A: If you attended an educational institution in another country, please select 'Other' from the dropdown menus for both "State" and "City".

6. Q: What should I enter in the 'Enrollment Number' field?

A: Please provide your official college or university enrollment number as stated on your academic records.

7. Q: I have not yet received my provisional degree certificate. What document can I upload instead?

A: If your provisional certificate is delayed, you may upload the most recent and relevant official document issued by your college or university that confirms your academic standing (e.g., a consolidated marksheet, a letter of completion from the registrar, etc.).